

THE
DRAFT CONSTITUTION
(2022)
OF THE
GRADUATE STUDENTS' ASSOCIATION OF GHANA,
UNIVERSITY OF GHANA– BRANCH



(GRASAG – UG)

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PREAMBLE

IN THE NAME OF THE ALMIGHTY GOD,

WE, the members of the Graduate Students' Association of Ghana, University of Ghana– Branch,

RECOGNIZING the Constitution of the National Graduate Students' Association of Ghana (GRASAG-NATIONAL) as the mouthpiece of the general graduate students' movement in Ghana,

REALIZING the need to organize ourselves in the spirit of oneness to pursue common goals, equality and fraternity,

DETERMINED to promote the general welfare and ensure continuity in postgraduate education including academic, social and other pursuits,

AND IN SOLEMN declaration and affirmation of our commitment to freedom, justice, rule of law, probity and accountability,

**DO HEREBY ADOPT, ENACT AND GIVE TO OURSELVES
THIS CONSTITUTION.**

CHAPTER ONE

THE CONSTITUTION

1. THE SUPREMACY OF THE CONSTITUTION

(1) The supreme power of the Graduate Students' Association of Ghana, University of Ghana – Branch, resides in its members in whose name and for whose welfare powers of the organs of the Association shall be exercised in the manner and within the limits laid down in this constitution.

(2) Subject to the Constitution of the Republic of Ghana, the statute establishing the University of Ghana, the Constitution of the National Graduate Students' Association of Ghana (GRASAG-NATIONAL), and this Constitution shall be the Supreme Law of Members of the Graduate Students' Association of Ghana, University of Ghana – Branch.

(3) Any law of affiliate body/bodies, organization(s) club(s), union(s) or association(s) of the Graduate Students' Association of Ghana, University of Ghana – Branch, which is

inconsistent with any provision of this constitution shall, to the extent of the inconsistency be void.

2. ENFORCEMENT OF THE CONSTITUTION

(1) Any member who alleges that-

a) Any act or omission of any member; is inconsistent with, or is in contravention of a provision of this Constitution,

b) A constitution(s), decision(s), or resolution(s) of any body/bodies, organization(s), club(s), union(s) or association(s) affiliated to the Graduate Students' Association of Ghana, University of Ghana-Branch, is inconsistent with a provision to that effect.

i) The person may bring an action before the judicial committee in writing, addressed to the chairperson, stating his/her concerns, and proposed remedy for the consideration of the committee, and copy the speaker and the president of GRASAG-UG.

(2) The Judicial Committee of the Graduate Students Association of Ghana, University of Ghana– Branch, shall, for the purpose of a declaration under clause (1) of this article, give such direction, as it may consider appropriate for giving effect to the declaration so made.

(3) Any person or group of persons of whom an order or direction is addressed under clause (2) of this article by the

Judicial Council, shall duly obey and carry out the terms of the order or direction.

(4) Failure to obey or carry out the terms of an order or direction made or given under clause (2) of this article constitutes a violation of this constitution and shall in the case of

a) An executive officer, constitute a ground for removal from office

b) a student, an institution(s) or body/bodies, Senate of the Graduate Students Association of Ghana, University of Ghana-Branch, shall determine the sanction(s) as may be appropriate.

3. DEFENCE OF THE CONSTITUTION

(1) Every member of the Graduate Students" Association of Ghana, University of Ghana – Branch shall have power to ensure compliance with any provision of this constitution, provided that such power shall be exercised through the Judicial Committee.

CHAPTER TWO

THE ASSOCIATION AND MEMBERSHIP

4. NAME AND LEGAL STATUS

(1) The Mother Association GRASAG, is registered under the Company's Act 1963 (Act 179) as a Voluntary Association and shall be known and called Graduate Students' Association of Ghana, herein after referred to as GRASAG NATIONAL.

(2) The GRASAG branch of the University of Ghana.

5. IDENTITY AND MEMBERSHIP

(1) IDENTITY

- (a) The GRASAG branch of the University of Ghana, shall be known and called THE GRADUATE STUDENTS' ASSOCIATION OF GHANA, UNIVERSITY OF GHANA -BRANCH, herein after referred to as GRASAG – UG
- (b) GRASAG – UG shall adopt the logo of the GRASAG NATIONAL except that the colours of the logo shall reflect the University of Ghana colours.
- (c) GRASAG – UG shall adopt the motto of the GRASAG National, which is “**THE NATION'S PREMIUM**”.

(2). MEMBERSHIP

(a) A person in “in-statu-pupillari” and recognized in the statutes establishing the University of Ghana as pursuing a postgraduate programme, shall be a member of GRASAG – UG.

(b) A person shall be considered a member-in-good-standing", only if:

i) He/She has paid his/her dues by the end of the first semester of the academic year.

ii) He/She has satisfied all other financial obligations as may be determined by an appropriate organ of GRASAG – UG.

(c) All past Executive Officers and Senators, who have completed their graduate studies, shall be Elder Statesmen of GRASAG – UG until they, in a written statement to the Secretary, wishes otherwise.

(d) A person who has completed his/her postgraduate studies may be accorded Honorary Membership upon submission of written application to GRASAG – UG.

(e) Any organ of GRASAG – UG may appoint ex-officio member(s), subject to the approval of Senate, to aid in the execution of their function(s). Such appointed ex-officio member(s) shall have specialized skill(s), ability/abilities and knowledge to participate in the activities of GRASAG – UG. Ex-officio member(s) may also attend meetings, contribute to debates, but shall have no voting rights.

CHAPTER THREE

AIMS AND OBJECTIVES

6. AIMS AND OBJECTIVES

(1) AIMS

a) The aim of GRASAG – UG shall be to seek the academic, social and general welfare of all members pursuing post-graduate programmes in the University of Ghana.

(2) OBJECTIVES

The objectives of GRASAG – UG shall be;

a) To serve as the official representative of the entire graduate student body of the University of Ghana;

b) To provide a common association among graduate students in all divisions, colleges, and departments of the Graduate School and associated professional programmes of the University of Ghana;

c) To work with the University of Ghana administration and other commissions in order to improve the quality of the graduate programmes, graduate research opportunities, and graduate student services;

d) To promote the improvement of University of Ghana graduate student life – including academic, professional, social, cultural, and recreational programmes;

- e) To represent the interests of graduate students in all University activities and to facilitate the exchange of information between the University of Ghana governance structure and the graduate students;
- f) To provide a forum for discussion of issues of internal and external concern to graduate students;
- g) To select graduate students for appointment to faculty and University of Ghana committees or council.
- h) To own and manage property and accounts which will assist in securing the above objectives.

CHAPTER FOUR

ORGANS OF GRASAG – UG

7. COMPOSITION OF THE ORGANS OF GRASAG – LEGON

(1) The organs of GRASAG – UG shall be:

- a) The Senate
- b) The Executive Council
- c) Committees / Commissions

(2) All members of any organ of GRASAG – UG shall be members-in-good-standing.

8. THE SENATE

(1) There shall be a Senate of GRASAG – UG, which shall be the highest decision making organ of GRASAG – UG and shall meet at least three

(3) times every academic semester.

(2) The Senate shall comprise:

- a) One nominated / elected member from each department offering a postgraduate programme.
- b) One nominated / elected members from each accredited graduate hall / hostel of residence.
- c) Chairpersons and members of the various standing committees of GRASAG – UG.

d) Ex-officio member(s), who may also attend meetings, contribute to debates, but shall have no voting rights.

e) Observers (who must be members of GRASAG – UG), who may also attend meetings, contribute to debates, but shall have no voting rights.

f) Members of the international student body in good standing shall nominate/elect two representatives to senate.

g) Two weekend/special programmes coordinators appointed by the president and the executive council.

(3) Notwithstanding clause (2) All Executive Council members shall be present at all Senate meetings, contribute to debates but shall have no voting rights.

a) An executive council member cannot excuse him/herself from senate sitting unless otherwise stated in a letter to the Clerk-to-Senate which shall be read to senate.

b) Relative to (a) an excuse letter to the clerk-to-senate shall be submitted at least 24 hours to the commencement of the said senate proceedings

(4) SPEAKER OF SENATE

a) There shall be a Speaker of Senate who shall be a member in good standing nominated by a senator and approved at the first senate sitting of the academic year.

b) Subject to (a) after the nomination and approval of the senate Speaker, nominations shall be reopened in the Senate Speaker's department for the vacant seat to be occupied by member.

d) A person nominated and approved to the Office of the Speaker of Senate shall, before entering upon the duties of his office, take and subscribe before Senate the oath of allegiance and the Oath office.

(5) FUNCTIONS OF THE SPEAKER

a) The Speaker shall preside over all sittings of Senate and in his absence, the deputy speaker shall preside.

b) The speaker shall have no original or casting vote

c) Where the votes on any motion are equal, the motion shall be taken as lost

d) The speaker may form a senate affairs committee to assist the office on the day-to-day administration of senate

e) The speaker shall in consultation with the Clerk to senate and the senate affairs committee, be responsible for the convening of all senate meetings

f) The Speaker of the Senate shall act as the President in the absence of the President and the Vice-President or in the case of an en bloc resignation of the Executive Council, until such time bye-elections are carried out as provided for in this Constitution

(6) Notwithstanding clause (4) of this article, not later than six (6) weeks after the start of a new academic year, the first Senate meeting shall be convened and chaired by the President of GRASAG – UG till a substantive speaker of senate is nominated and approved.

(7) The President shall immediately after the approval of the Speaker, usher the new speaker to his position at Senate for the oath of speaker to be taken.

(8) DEPUTY SPEAKER OF SENATE

- a) There shall be a Deputy Speaker of Senate who shall be a senator, nominated by another senator(s) and approved at the first meeting of Senate.
- b) The deputy speaker shall take the chair whenever requested to do so by the speaker during a sitting of senate through verbal communication to the house
- c) The Deputy shall preside in Senate at all sittings in the absence of the speaker
- d) The deputy speaker shall perform any other duty which shall be assigned to him by the Speaker, or Senate
- e) If the office of the deputy speaker of senate falls vacant at any time before the next dissolution of Senate, the house shall elect another member to that office.

(9) CLERK-TO-SENATE

- a) There shall be a Clerk of Senate and a deputy, who shall be appointed by the Speaker and approved by Senate at its first sitting.
- b) The Clerks shall be appointed from among the members of the general assembly and shall not be a Senator
- c) The Clerks shall be the secretaries and shall perform such other administrative functions as the Speaker may request.
- d) The Clerks shall receive all communications on behalf of Senate, motion papers for the passing of resolutions, bills and be the custodian of all senate records.

(10) MARSHALL OF SENATE

- a) There shall be a Marshall of Senate and two deputies, who shall be appointed by the Speaker for the approval of Senate at its first sitting.
- b) The Marshalls shall be appointed from among the members of the general assembly and shall not be Senators.
- c) The Marshall shall liaise with the executive council to ensure that venue for senate sittings are properly setup for ahead of sittings.
- d) The Marshall shall on behalf of the speaker ensure order and sanity in the house during senate sittings.
- e) The Marshall shall liaise with the university security to provide for security at all senate sittings
- f) The Marshall shall have the powers to, at the instruction of the speaker, temporarily remove a member or observer from the chamber for repeated attempts to disrupt proceedings or undermine the speaker while he is on the seat.
- g) The Marshall shall perform any other duty which shall be assigned to him by the Speaker, or Senate.

(11) EXTRA-ORDINARY SENATE SESSIONS

- a) The President of GRASAG – UG or at least twenty percent (20%) of voting members of Senate (with names and signatures) may request for an emergency meeting of Senate, provided that the agendum/agenda and the notice of such request is addressed to the Speaker of Senate.
- b) The Speaker of Senate shall within seventy-two (72) hours, upon receipt of notice as in clause (11a) supra, convene an emergency Senate meeting that shall strictly concern itself with the proposed agendum/agenda.

(12) Quorum shall be at least fifty percent plus one (50% + 1) of voting Senators of GRASAG – UG.

(12) SUMMONING AND DISSOLUTION OF SENATE

- a) A session of senate shall be held at such place and time as the speaker may, by constitutional instrument, appoint.
- b) Subject to article 8 of this Constitution, the election/appointment of new senators shall be within thirty (30) days before the expiration and/or dissolution of current senate.
- c) There shall be at least three senate sittings in an academic year.
- d) Whenever a vacancy occurs in senate, the clerk shall notify the department, hall/hostel of residence or appropriate quarters in writing within seven days after the vacancy occurred, and a replacement shall be made in accordance with the provisions of this constitution within 14days after the notification has been appropriately served.
- e) Notwithstanding clause (c) of this article, a replacement shall not be made within 30 days before the expiration of the tenure of the particular senate.
- f) Subject to this constitution, senate shall stand dissolved on the eve of inauguration and commencement of a new senate session of a new academic year.

9. THE EXECUTIVE COUNCIL

(1) There shall be an Executive Council of GRASAG – LEGON which shall comprise:

- a) The President

- b) The Vice President
- c) The Secretary
- d) The Treasurer
- e) The Organizing Secretary
- f) The Gender Commissioner

(2) Quorum shall be four (4) members including the President or the Vice President and decisions taken will bind on all.

(3) Decisions of the Executive Council, unless otherwise stated, shall be taken by simple majority of the Executive Council members present and shall be binding on all members of the Executive Council.

(4) The Executive Council shall be responsible for the organization of all official meetings, activities and functions for the promotion of the aim and objectives of GRASAG – UG.

(5) The Executive Council shall appoint a Legal Advisor to advise on legal issues concerning official meetings, activities and functions for the promotion of the aim and objectives of GRASAG – UG.

(6) The Legal Advisor shall have a legal background.

(7) Notwithstanding any provision in this Constitution, the Executive Council of GRASAG – UG shall, in times of emergency, assume emergency powers appropriate to contain the emergency situation, and shall cause to convene an extra-ordinary Senate meeting within fourteen (14) days after exercising such emergency powers, to justify to Senate the use of such emergency powers.

(8) The Executive Council shall, jointly and severally, be accountable to the entire membership through the Senate of GRASAG – UG.

(9) Notwithstanding clause (8) of this article, all other members of the Executive Council shall report to the President in the performance of their duties.

(10) Notwithstanding clause (8) of this article, no Executive Council member shall be liable to any civil or criminal proceedings in court for the performance of his/her lawful duty.

(11) In the event a member of the Executive Council is unable to perform his/her constitutionally mandated duties, he/she shall, in writing, inform the Executive Council through the President of GRASAG – UG.

(12) No member of the Executive Council shall neglect his/her constitutionally mandated duties for a period exceeding thirty (30) days.

(13) All Executive Council members must ascribe to the Executive Council Oath of Office set out in Appendix II of this Constitution at a gathering of all GRASAG – UG members.

(14) The president in consultation with the executive council shall appoint a Public Relations' Officer subject to the approval of senate

(a) The public relations' officer shall speak on behalf of the executive council and on GRASAG – UG related issues upon consultation with the president/executive council

(15) The president in consultation with the executive council shall appoint two weekend/special programmes coordinators subject to the approval of senate

(a) The weekend/special programmes coordinators shall serve as a liaison between the executive council and all weekend/ special programmes students.

(b) The weekend/special programmes coordinators shall perform any other functions assigned them by the president/executive council.

10. COMMITTEES / COMMISSIONS

(1) GRASAG – UG shall have the following Standing Committees:

- a) Judicial Committee
- b) Finance Committee
- c) Electoral Commission
- d) Health and Environment Committee
- e) Welfare Committee
- f) Gender Commission
- g) Editorial Committee
- h) Academics and Research committee
- i) Satellite campus committee(s)
- j) The organizing committee

(2) Ad-hoc Committee / Commissions may be formed and tasked with specific purposes as given by this Constitution or per its terms of reference as stated by Senate.

(3) Notwithstanding clause (2) supra, the following ad-hoc committees/commissions shall be formed on a need basis:

a) Audit Committee

b) Vetting Committee

c) Appeals Board

d) Commission of Enquiry

(4) Unless otherwise provided for by this constitution, the Standing Committees/Commissions shall be ratified at the first sitting of the Senate in accordance with Article 10(7) of the Constitution, and shall be charged with such functions assigned by this Constitution or decisions of the Senate.

(5) Ad-hoc Committees/Commissions so formed per clause (2) supra, stand dissolved once their task is completed and a report presented to Senate.

(6) Any person(s) seeking to be a member of a Committee/Commission shall apply through the Executive Council and shall go through the appropriate scrutiny.

(7) Subject to this Constitution, all of the Committees/Commissions shall be appointed by the Executive Council and approved by the Senate.

(8) Subject to this Constitution, the composition of each Committee/Commission shall not exceed seven (7) members, including the Chairperson, but not less than three (3) members, unless otherwise stated.

(9) Subject to this Constitution, Committee/Commission members shall choose their own Chairperson and Secretary.

(10) as far as practicable, the composition of Committees/Commissions shall take into consideration special skills/groups of graduate students.

(11) No individual shall serve on more than one (1) Standing Committee/Commission, at the same time, unless otherwise stated in the Constitution or decided by Senate.

(12) All Committees/Commissions formed per this Constitution stand dissolved at the end of the academic year except committees formed by Senate in an emergency situation.

CHAPTER FIVE

FUNCTIONS AND RESPONSIBILITIES OF THE ORGANS OF GRASAG – LEGON

11. FUNCTIONS AND RESPONSIBILITIES OF THE SENATE OF GRASAG – LEGON

(1) Subject to the provision of this Constitution; the legislative power of GRASAG – UG shall be vested in the Senate and shall subject to the provisions of this constitution and by its standing orders regulate the conduct of its meetings.

(2) All new members of Senate shall be ratified at the first senate meeting and shall before entering upon their duties, take and subscribe before Senate the oath of allegiance and the Senators Oaths set out in the appendix of this constitution which shall be administered by the Judicial Council Chairperson or his/her representative

(3). Any senator who has not been ratified and or taken the oath of allegiance and the Senators Oaths set out in the appendix of this constitution shall not participate in any senate meeting in such capacity nor have a voting right at meetings.

(4) The decision of Senate unless otherwise stated shall be taken by simple majority of those Senators present and/or voting, of which the decision shall be binding on all members of GRASAG – UG.

(5) The proceedings of the Senate shall be communicated by the Clerk-to-Senate, to graduate students within seventy-two (72) hours after the close of such proceedings.

(6) Quorum shall be at least fifty percent plus one (50% + 1) of voting Senators of GRASAG-UG.

(7) The speaker of senate shall, within six weeks upon assumption of office, caused to be published and circulated to the graduate student body, the list of names, departments represented and contact details of all GRASAG Senators of GRASAG-UG, as have been ratified in accordance with Article 11(2) of this constitution.

a) Monitor and coordinate all policy decisions taken by the Executive Council for implementation.

b) Have the right to create various committees and advisory bodies with the aim of coordinating concrete issues, facilitating decision making, increasing the flow of information and providing members with channels for direct involvement in GRASAG – UG work.

c) Approve all budgetary allocations before implementation.

d) Notwithstanding sub-clause (c) supra, concern itself with all financial transactions of the Executive Council prior to the presentation of the budget.

(8) Decisions taken or resolutions passed by Senate shall be regarded as GRASAG –UG's decisions and as such indicative of GRASAG – UG's policies.

(9) In the conduct of its deliberations, Senate shall be guided by the Standing Orders of Senate GRASAG-UG.

12. FUNCTIONS AND RESPONSIBILITIES OF THE EXECUTIVE COUNCIL

(1) The President;

- a) There shall be a President of GRASAG- UG who shall be elected by the general body of graduate students, University of Ghana, and who shall be responsible for the general running of GRASAG in all matters coming under his/her jurisdiction.
- b) Before assuming office, the President shall take and subscribe before Senate the oath of allegiance and the presidential oath set out in the appendix to this Constitution.
- c) The President is the head and official spokesperson of all graduate students of the University of Ghana, UG.
- d) The President, in the performance of his/her functions, shall ensure the achievement of the aim and objectives of GRASAG – UG as stated in this Constitution.
- e) The President shall preside over all General meetings of GRASAG – UG, address the first Senate meeting of every semester and at the handing-over ceremony.
- f) The President shall preside over General meetings of GRASAG –UG, Executive Council meetings and any other officials meetings, activities and functions of GRASAG – UG, unless otherwise stated in this Constitution.
- g) The President shall have a casting vote in the event of a tie at Executive Council Meetings and any other official meetings of GRASAG – UG, unless otherwise stated in this Constitution.

h) The President shall be the principal signatory to the GRASAG – UG account.

i) The President shall represent graduate students on the University of Ghana Council and shall be a representative of GRASAG – UG on the Senate of the National Graduate Students’ Association of Ghana (GRASAG-NATIONAL).

j) The President, in the consultation with the other members of the Executive Council, shall ensure that GRASAG – UG is represented on the requisite boards/committees/commissions of the University of Ghana, and the GRASAG National, taking into consideration the portfolio and special expertise of these individuals.

(2) The Vice President

a) The Vice President shall be elected on the ticket of the President.

b) The Vice President shall assist the President in the execution of his/her duties.

c) The Vice President shall perform the duties of the President under this Constitution in his/her absence, with the same powers given to the President, except being the principal signatory of the GRASAG – UG account.

d) The Vice President shall chair the welfare Committee.

e) The Vice President shall perform any additional duties, consistent with provisions of this Constitution, assigned to him/her from time to time by the President and the Senate of GRASAG – UG.

(3) The Secretary

- a) The Secretary shall take, keep and maintain true and accurate minutes of all proceedings of the Executive Council and any other general meeting of GRASAG –UG, except otherwise stated by this Constitution.
- b) The Secretary shall have custody of all documents of GRASAG –UG relevant to the office of the Secretary and shall be copied all correspondence received by other members of the Executive Council.
- c) The Secretary shall on the authority of the President or the Chairperson of Senate, as may apply, issue notices not less than forty-eight (48) hours before scheduled meeting.
- d) The Secretary shall be a signatory to the GRASAG – UG account.
- e) The Secretary shall be a member of the Editorial Committee of GRASAG – UG.
- f) The Secretary shall be a representative of GRASAG – UG on the Senate of the GRASAG National.
- g) The Secretary shall perform any additional duties, consistent with provisions of this Constitution, assigned to him/her from time to time by the President or the Senate of GRASAG – UG.

(4) The Treasurer

- a) The Treasurer shall be responsible for the receipt of all monies accruing to GRASAG– UG or any organ of GRASAG–UG and the disbursement of such monies as the Senate shall approve.
- b) The Treasurer shall keep and maintain proper records of all financial transactions of GRASAG – UG.
- c) The Treasurer shall, together with the Finance Committee and the Executive Council, present a budget to the second senate meeting for approval.
- d) The Treasurer shall present a financial statement to the first Senate Meeting of every semester and the financial statement at least thirty (30) days before the handing over ceremony.
- e) The Treasurer shall be a signatory to the GRASAG – UG account.
- f) The Treasurer shall be the Secretary to the Finance Committee and shall perform such duties in relation to the Finance Committee as provided for in this Constitution.
- g) The Treasurer shall be a representative of GRASAG – UG on the Senate of GRASAG National.
- h) The Treasurer shall perform any additional duties, consistent with provisions of this Constitution, assigned to him/her from time to time by the President or the Senate of GRASAG – UG.

(5) The Organizing Secretary

a) The Organizing Secretary shall be responsible for the organization of all official meetings functions and events of

GRASAG-UG.

b) The Organizing Secretary shall cater for all external official visitors on behalf of GRASAG – UG.

c) The Organizing Secretary shall be the Chairperson of the organizing Committee of GRASAG – UG.

d) The Organizing Secretary shall perform any additional duties, consistent with provisions of this Constitution, assigned to him/her from time to time by the President or the Senate of GRASAG – UG.

(6) The Gender Commissioner

a) There shall be a Gender Commissioner who shall be a female and shall be responsible for all gender issues and matters relating to the integration and participation of female graduate students within GRASAG–UG and other relevant collaborating bodies.

b) The Gender Commissioner shall, in collaboration with the other members of the Gender Commission, design and implement programmes aimed at developing the capacities, skills and knowledge of female graduate students.

c) The Gender Commissioner shall, in collaboration with the other members of the Women’s Commission, improve and strengthen communication and co-operation between both genders.

d) The Gender Commissioner shall perform any additional duties, consistent with provisions of this Constitution, assigned to her from time to time by the President or the Senate of GRASAG – UG.

13. COMPOSITION, FUNCTIONS AND RESPONSIBILITIES OF THE COMMITTEES/COMMISSIONS

(1) Judicial Committee

a) Justice emanates from the members of GRASAG – UG and shall be administered in the name of GRASAG – UG by the Judicial Committee which shall be independent and subject only to this Constitution.

b) The judicial power of GRASAG – UG shall be vested in the Judicial Committee.

c) The Judicial Committee shall consist five members of GRASAG – LEGON who are not members of the Executive Council, the Speaker, Deputy Speaker or Clerk-to-Senate.

d) The Judicial Committee shall have a Chairperson and a Deputy Chairperson who shall also act as Secretary.

e) The Chairperson and his/her Deputy shall have a legal background.

f) A member of the Judicial Committee shall cease to be a member through resignation, when proven to have an infirmity of mind or body, death or when a prima facie case has been established against him/her.

g) The quorum for all the Judicial Committee meetings shall be three (3) members who shall sit and determine any case brought before it

except in the case of an appeal where all the five members shall be empaneled.

h) The Judicial Committee shall have jurisdiction over:

i. All matters relating to the interpretation and enforcement of this constitution.

j. All matters relating to disputes during GRASAG – UG elections.

k. The swearing-in of all elected and appointed officers of GRASAG – UG.

l. All matters as to whether resolution(s) was/were made or where it is alleged that a person or group of persons or body of persons have acted ultra vires to the powers conferred on them by this Constitution.

m. The receipt and determination of notices of resignations brought to it.

n) All cases brought before the Judicial Committee shall be in writing, addressed to the Chairperson of the Committee and such cases shall be heard within seventy-two (72) hours.

o) The Judicial Committee shall determine the case within twenty-four (24) hours of hearing the case and communicate its decision(s) in writing to all parties concerned, the appropriate organ(s) of GRASAG – LEGON and the GRASAG – UG membership.

p) The decisions of the Judicial Committee shall be by simple majority.

q) A member who is not satisfied with a declaration(s) or order(s) by the Judicial Committee may appeal for redress within forty-eight (48) hours of official receipt and publication, after which any further dissatisfaction may be communicated in writing to the Appeals Board.

s) Any member(s) to whom a declaration or order is addressed by the Judicial Committee shall duly obey and carry out the terms of the declaration or order.

t) In the event of refusal by any member(s) to comply with a declaration or order by the Judicial Committee, the Committee shall take the necessary steps to inform the Senate and the Executive Council.

u) The Judicial Committee shall in the discharge of its duties be guided by the Constitution of GRASAG – UG, the Statutes of the University of Ghana, the Constitution of the GRASAG National and the Constitution of the Republic of Ghana.

(2) Finance Committee

a) The Finance Committee shall comprise three (3) members, to wit, the Treasurer of GRASAG – UG who shall be the secretary and two other members of GRASAG– UG.

b) The members of the Finance Committee shall have a background in Accounting, Finance or any related field.

c) The Finance Committee shall be responsible for the implementation of GRASAG –UG’s financial policy.

- d) The Finance Committee shall together with the Executive Council prepare the Annual Budget and Financial statements of GRASAG –UG.
- e) The Finance Committee shall encourage and promote the efficient utilization of the resources of GRASAG – UG through the monitoring of the receipts and payments of the Executive Council and/or Committee/Commissions of GRASAG –UG.

(3) Electoral Commission

- a) The Electoral Commission shall be independent and subject only to this constitution.
- b) The Electoral Commission shall consist of five members of GRASAG – UG who are not members of the Executive Council, the Speaker, Deputy Speaker or Clerk-to-Senate.
- c) The Electoral Commission shall have a Chairperson and two Deputy Chairpersons.
- d) One Deputy Chairperson among the two Deputy Chairpersons shall be a continuing student.
- e) A member of the Electoral Commission shall cease to be a member through resignation, when proven to have an infirmity of mind or body, death or when a prima facie case has been established against him/her.
- f) The Electoral Commission shall be responsible for the conduct of all GRASAG – UG elections and referenda.

g) The Electoral Commission shall formulate their own modus operandi which shall not be in contravention with any provision(s) of this Constitution subject to the approval of Senate.

h) The Electoral Commission shall educate GRASAG – UG members on the electoral process.

i) The Electoral Commission shall provide a platform for all members of GRASAG – UG to interact with candidates in any GRASAG – UG election.

(4) Health and Environment Committee

a) The Health and Environment Committee shall consist of seven (7) members of GRASAG-UG including the Chairperson.

b) Members of the committee including the Chairperson shall be graduate students with health and environment background.

c) There shall be a member with a counselling background and PhD in counselling shall be an added advantage.

d) The committee shall advise and oversee activities concerning health and environment.

e) The committee shall liaise with GRASAG-UG organizing Committee to supervise health education and screening for graduate students.

f) The committee shall perform additional duties consistent with the Constitution assigned to it from time to time by the Senate and/or Executive Council of GRASAG – UG.

(5) Welfare Committee

- a) The Welfare Committee shall consist of seven (7) members of GRASAG – UG, including the Chairperson.
- b) The Welfare Committee shall be responsible for ensuring the welfare of all members of GRASAG – UG.
- c) The Welfare Committee shall perform any additional duties, consistent with provisions to this Constitution, assigned to it from time to time by the Senate and/or Executive Council of GRASAG – UG.

(6) Gender Commission

- a) The Gender Commission shall consist of seven (7) members of GRASAG – UG.
- b) The Gender Commission shall have a Chairperson, who shall be elected as a member of Executive Council, a Deputy Chairperson, Secretary and Treasurer.
- c) The Gender Commission shall be responsible for all female gender issues and matters relating to the integration and participation of female graduate students within GRASAG – UG and other relevant collaborating bodies.
- d) The Gender Commission shall design and implement programmes aimed at developing the capacities, skills and knowledge of female graduate students.
- e) The Gender Commission shall consult with the members of Executive Council in the discharge of their duties.

(7) Editorial Committee

- a) The Editorial Committee shall consist of seven (7) members of GRASAG – UG.
- b) The Editorial Committee shall have an Editor-In-Chief and a Deputy Editor-In-Chief.
- c) The Editorial Committee shall be responsible for managing the GRASAG – LEGON website and various notice boards of GRASAG – UG and also responsible for the production of an annual GRASAG – UG magazine.
- d) The Editorial Committee shall perform any additional duties, consistent with provisions to this Constitution, assigned to it from time to time by the Senate and/or Executive Council of GRASAG – UG.

(8) Audit Committee

- a) The Audit Committee shall be independent and subject only to this Constitution.
- b) The Audit Committee shall consist of three (3) members of GRASAG – UG who are not members of the Executive Council, the Chairperson, Deputy Chairperson or Secretary-to-Senate.
- c) The members of the Audit Committee shall have an accounting and auditing background.
- d) The Audit Committee shall audit all GRASAG – UG accounts and present it to Senate at least two (2) weeks prior to the handing-over ceremony.
- e) In the event of a rejection of an audit report by the Senate, such a rejected report shall be referred to the University of Ghana auditor(s).

f) All auditors appointed under this Constitution shall have the power to subpoena any person(s) including members of the Executive Council to appear before it and shall

g) Have complete access to all documents and information necessary for the execution of their duties.

(9) Vetting Committee

a) The Vetting Committee shall be composed of:

i. One member of the Executive Council who cannot chair the Vetting Committee.

ii. One member of the Electoral Commission who cannot chair the Vetting Committee.

iii. Three members nominated by the Senate, provided those members are not members of the Executive Council, Judicial Committee and are not candidates in that election.

b) The Vetting Committee shall be responsible for ensuring that candidates for the Executive Council elections under this Constitution satisfy the requirements provided for in this Constitution or regulation(s) as may be set by the Electoral Commission.

c) The Vetting Committee shall recommend or nullify a person's candidature after vetting, based on constitutionally justifiable grounds.

d) Vetting results shall be declared twenty-four (24) hours after the vetting has taken place.

e) The Vetting Committee shall submit a report to the Electoral Commission after the performance of its duties.

f) Any candidate(s) dissatisfied with a Vetting Committee's decision against his/her candidature shall have forty-eight (48) hours within which to appeal to the Judicial Committee.

g) Any member of GRASAG – UG dissatisfied with a Vetting Committee's decision on a candidate shall have forty-eight (48) hours within which to appeal to the Judicial Committee.

(10) Appeals Board

a) Without prejudice to any provision(s) in this Constitution, the right to appeal to the Appeals Board shall rise from a judgment or order of the Judicial Committee within seventy-two (72) hours.

b) The Appeals Board shall consist of:

i. The Dean of Students who shall be the Chairperson.

ii. The Vice Dean of the School of Graduate Studies.

iii. The Executive Secretary of the School of Graduate Studies.

iv. The Chairperson of the Senate.

c) The Appeals Board shall have the mandate to review decisions of the Judicial Committee, if the party/parties involved are not satisfied with the judgment(s).

d) The Appeals Board shall communicate its declaration(s) or order(s) not exceeding fourteen (14) days upon receipt of the petition, in writing, to the Senate and the Executive Council, a copy of

which shall be served on the member(s) who brought the action before the Board.

(11) Commission of Inquiry

a) The Senate shall appoint a Commission of Inquiry to investigate any matter of interest provided that all the following conditions are met:

i. A graduate student, supported by thirty (30) other members, petitions the Senate through the Chairperson of Senate.

ii. The petition should clearly state the issue(s) that he/she (the petitioner) wants the Commission of Inquiry to consider with valid reasons.

iii. The Senate advises that it is in the interest of GRASAG – UG to do so.

b) The Senate shall also on its own accord and through a resolution appoint a Commission of Inquiry into any matter(s) specified in the resolution as being a matter of importance to GRASAG – UG.

c) The Senate shall decide on the number of members (which shall not exceed five (5)) of the Commission of Inquiry so appointed per sub-clauses (a) and (b) supra.

d) A person shall not be appointed to a Commission of Inquiry unless he/she possess special qualifications or knowledge in respect of the matter being inquired into.

e) A Commission of Inquiry shall:

- i. Make a full, impartial inquiry into any matter specified in the instrument of appointment.
- ii. Report, in writing, to the Senate after the completion of the inquiry.

(12) Academics and Research committee

- a) The academics and research committee shall be responsible for all academic and research related issues confronting graduate students.
- b) The academics and research committee shall work hand-in-hand with the executive council to serve as a liaison between graduate students' and the school of graduate studies.
- c) The academics and research committee shall also take up additional responsibilities related to academics and research as directed by the executive council.
- d) The academics and research committee shall report to the executive council and senate where the need be.
- e) The academics and research committee shall comprise of five (5) members of GRASAG – UG
 - i) The academics and research committee shall have a chairperson and a deputy chairperson
 - ii) The chairperson and deputy chairperson of the committee shall be the GRASAG – UG representatives on the school of Graduate studies board.
 - iii) The other three (3) members of the committee may be from the various graduate campuses.

- f) The chairperson shall call for a meeting prior to every school of graduate studies board meeting as well as other times where they deem it fit.

(13) Satellite campuses committee(s)

- a) The satellite campuses committee shall comprise of the local leadership on satellite campuses (i.e. SNAS(atomic) committee, Korle-bu committee and any other graduate campus that may be created under/by University of Ghana)
- b) The satellite campuses committee shall report to the executive council and the senate as and when required.
- c) The satellite campuses committee shall work hand-in-hand with the executive council for the day to day running of GRASAG – UG activities on respective campuses
- d) The satellite campuses committee shall have a monetary allocation in the annual GRASAG – UG budget presented by the executive council for approval of senate and this monetary allocation shall be referred to as capitation.
- e) The satellite campuses committee shall use the capitation on primary issues pertaining to the welfare of members on the respective satellite campus.
- f) The satellite campuses committee shall account to the executive council on the use of capitation allocated to them respectively, 2 weeks before the GRASAG – UG audit committee commences its work.

(14) The organizing committee

- a) The organizing committee shall comprise of five (5) members including the chairperson
- b) The organizing committee shall be chaired by the GRASAG – UG organizing secretary
- c) The organizing committee shall have two deputy chairpersons chosen from the members
- d) The organizing committee shall be responsible for the organization of all official meetings, functions and events of GRASAG – UG.
- e) The organizing committee shall function as the week planning committee and be responsible for the execution of GRASAG – UG week celebration

CHAPTER SIX

ELECTIONS

14. RIGHT TO VOTE

(1) Every member of GRASAG – LEGON in good standing shall have the right to vote in elections and referenda.

(2) Notwithstanding clause (1) supra, every member of GRASAG – UG in good standing shall be required to show a valid University of Ghana student identity card before being allowed to vote.

15. VOTING AT ELECTIONS AND REFERENDA

(1) Voting at elections and referenda shall be by secret ballot.

(2) Immediately after the close of polls, the presiding officers shall, in the presence of candidates or their representatives and their polling agents, proceed to count, at the polling station, the ballot papers and record the votes cast in favour of each candidate in question.

a) Without prejudice to (2) supra, in a situation of special and/or weekend voting, the electoral commission shall with the approval of senate determine how to handle the ballots after close of polls.

(3) The Electoral Commissioner shall declare provisional electoral results within twenty-four (24) hours after the end of counting of votes unless otherwise stated in election guidelines and approved by senate.

(4) Subject to this Constitution, an issue for determination by referendum shall not be taken to be determined unless at least thirty-five percent (35%) of persons entitled to vote at the referendum vote.

(5) Subject to clause (4) of this article, a decision will be made if at least sixty percent (60%) of valid votes cast are in favour of the issue being voted on.

16. ELIGIBILITY TO CONTEST FOR ELECTIONS

(1) A person shall not qualify to contest for any position on the Executive Council of GRASAG – UG unless he/she satisfies all of the following criteria:

a) He/She is a member of GRASAG – UG in good standing.

- b) He/She is not in the final year of his/her programme of study.
- c) He/She has not once been voted out/impeached from any student office in any University or academic institution.
- d) He/She has not been convicted of any crime(s) per the laws of Ghana.
- e) Notwithstanding clause 1(b), a person in his/her final year of study shall be eligible to contest for any position on the Executive Council provided elections could not be held in the previous academic year due to emergency situations such as force majeure and other related matters.

(2) Any member of GRASAG – UG in good standing shall be eligible to contest elections only when he/she has been nominated by members per the prescription below:

- a) Ten (10) members of GRASAG – UG in good standing who are on University of Ghana, Legon main campus.
- b) Five (5) members of GRASAG – UG in good standing who are on University of Ghana, Legon Atomic campus.
- c) Five (5) members of GRASAG – UG in good standing who are on University of Ghana, Legon Korle-Bu campus.
- d) Five (5) members of GRASAG in good standing who are on any other graduate campus of University of Ghana.

(3) The eligibility of a member of GRASAG – UG to contest for election may be challenged by any member of GRASAG – UG who may present a petition to that effect to the Vetting Committee within seventy-two

(72) hours of the person being advertised as a nominee for the elections.

17. GENERAL RULES GOVERNING ELECTIONS IN GRASAG – LEGON.

(1) Notwithstanding any provision in this Constitution, elections in GRASAG – UG shall be guided by the rules contained in this Article and/or rules set out by the Electoral Commission subject to the approval of Senate.

(2) Notwithstanding clause (1) supra, the Electoral Commission shall have the power to set rules and regulations for an election that are consistent with the rules in this Article.

a) Without prejudice to clause (2) supra, elections shall be by manual ballot and/or electronic ballot.

b) Without prejudice to clause (2a) supra, the electoral commission must ensure a confident and secured system.

(3) In the event where there is more than one candidate for a particular position, a person shall be considered as duly elected by simple majority of valid votes cast.

(4) Notwithstanding clause (3) of this Article, if more than two candidates are contesting the same position, and there is a tie, the other candidate(s) whose votes are not up to the tied candidates will be withdrawn before a run-off.

(5) In the event where there is only one candidate for a particular position, such a person shall be required to obtain at least fifty percent plus one (50% + 1) of the valid vote cast.

(6) The Electoral Commissioner shall re-open nomination in the event an unopposed candidate is unable to fulfill clause (5) supra.

(7) An unopposed candidate who is not able to fulfill clause (5) supra, shall not be eligible to contest for the same position when nominations are re-opened

(8) Candidates for the Presidency shall run for elections with their proposed Vice Presidents.

18. CHALLENGING OF ELECTION RESULTS

(1) Any member of GRASAG – UG in good standing may challenge the results of an election within forty-eight (48) hours after the declaration of the provisional electoral results.

(2) The challenge must be in a form of a petition addressed to the Judicial Committee Chairperson.

(3) The Judicial Committee shall, without prejudice to any provision in this Constitution, decide on the validity of the petition within forty-eight (48) hours of receipt of such a petition.

(4) The Electoral Commissioner shall proceed to declare the final results provided forty-eight (48) Hours pass and there is no challenge to the provisional results.

(5) Where the validity of the results is found to be questionable per the ruling of the Judicial Committee, it shall appeal at the Appeals Board.

19. TENURE OF OFFICE

(1) Members of the Executive Council shall hold office for one academic year only.

(2) The Speaker of Senate and Deputy Speaker shall hold office for one academic year only.

(3) All other appointed officers of Senate's tenure of office shall be concomitant (2) supra.

CHAPTER SEVEN

REMOVAL FROM OFFICE

20. GROUNDS FOR REMOVAL

(1) Any person elected/appointed under this Constitution shall be removed from office if he/she is found;

a) To have acted in violation of his/her Oath of Office;

b) To have conducted himself/herself in a manner which brings or is likely to bring his/her office into disrepute, ridicule or contempt;

c) To have conducted himself/herself in a manner prejudicial or inimical to the interest of the members of GRASAG – UG;

d) To have acted contrary to the provisions of this Constitution;

e) To be inefficient or negligent in the discharge of his/her duties;

f) To have embezzled funds or recklessly handled finances of GRASAG – UG;

- g) To be incapable of performing the functions of his/her office by reason of infirmity of body or mind;
- h) Not to have satisfied the requirements to contest for a position on the Executive Council or Committee/Commission of GRASAG – UG.

21. RESIGNATION FROM OFFICE

(1) A member of the Executive Council may resign from the office in writing addressed to the Speaker of Senate and copied to the Judicial Committee and Executive Council at least two **(2) weeks** before the commencement of his/her resignation.

(2) Upon receipt of a letter as in (1) supra, the Speaker of Senate shall notify the Electoral Commission.

(3) The Electoral Commission shall within one **(1) week** upon the receipt of such notice begin the process to elect a substantive officer to act in the vacant position.

(4) Upon the resignation of the President, the Vice President shall assume the position of the President of GRASAG – UG.

(5) In the event of an en bloc resignation of members of the Executive Council, the Electoral Commission shall within **one (1) week** upon the receipt of such notice begin the process to elect a substantive Executive Council.

(6) An officer who resigns his/her position or who otherwise leaves office shall hand over all properties of GRASAG – UG in his/her possession to the Speaker of Senate and clear him/herself in respect

of any other obligations he/she may owe to GRASAG – UG within two **(2) weeks**.

(7) The Speaker of Senate may resign from the office in writing addressed to the Executive Council at least **two (2) weeks** before the commencement of his/her resignation in which a new Speaker will be appointed by senate in accordance with Article 8(4).

22. IMPEACHMENT

(1) Any member of GRASAG – UG in good standing, supported by twenty (20) other members of GRASAG – UG in good standing, may, in writing addressed to the Chairperson of the Judicial Committee, commence impeachment against a member of the Executive Council, provided that the affected individual is served with a copy of the notice, three (3) clear days before the start of the proceedings.

(2) The Senate, through the Speaker of Senate, may, in writing addressed to the Chairpersons of the Judicial Committee, commence impeachment against a member of the Executive Council, provided that the affected individual is served with a copy of the notice, three (3) clear days before the start of the proceedings.

(3) The Chairperson of the Judicial Committee shall, within five (5) days of receiving the notice of impeachment, convene a sitting of the Judicial Committee to hear the case.

(4) For the purpose of the ruling of the Judicial Committee, the decision by the Judicial Committee shall be by simple majority.

(5) The Judicial Committee shall, in writing to the Speaker of Senate, rule on whether there is/are a ground(s) for impeachment forty-eight (48) hours after the hearing.

(6) An emergency Senate meeting shall be convened to review the report of the Judicial Committee.

(7) Where no prima facie case has been established for the impeachment of the affected Executive Council member, the case for impeachment shall be thrown out by the Senate.

(8) Where a prima facie case has been established for the impeachment of the affected Executive Council member, Senate shall decide by simple majority to impeach the Executive Council member.

(9) The Senate shall, in writing, communicate its decision to the Executive Council member concerned.

(10) Any Executive Council member so impeached per clause (8) of this Article, ceases to be an Executive Council member immediately and must return all property of GRASAG – UG in his/her possession to the Chairperson of Senate and shall not hold any office of GRASAG – UG and shall not be due any honorarium.

(11) The Senate shall appoint an individual to act in such a capacity until a substantive Executive Council member is elected, except in the event of the impeachment of the President where the Vice-President, if not implicated shall assume the position of the President.

(12) Vacancy/vacancies created by virtue of an impeachment shall be filled by a by-election within twenty-one (21) days of such vacancy/vacancies.

(13) Notwithstanding any provision of this Constitution, there shall be no by-election if the time left for the Executive Council to hand-over is less than ninety (90) days, and the person so appointed per clause (11) of this Article shall act until the hand-over.

23. VACANCY OF OFFICE

(1) An office shall be considered vacant if any officer;

- a) Resigns from office, dies or is incapacitated from performing his/her functions by ill- health.
- b) Suffers an impeachment
- c) Vacates his/her post for thirty (30) days without official notice.

CHAPTER EIGHT

FORCE MAJEURE

24. Interim management committee

- 1) In emergency situations such as force majeure and other related matters, where it is humanly impossible to hold elections in a particular academic year, only continuing students shall be eligible to contest for any position on the Executive Council of GRASAG-UG.
- 2) Subject to clause (1) of this article, Senate shall appoint a three-member Interim Management Committee to steer affairs of

GRASAG-UG until elections are held in the first semester of the academic year.

a) The Interim Management Committee shall choose among itself the Chairperson and Secretary.

b) The Interim Management Committee shall have at least one member to be from the Senate.

c) The Interim Management Committee shall assume the powers of the Executive Council.

d) Members of the Interim Management Committee shall be continuing students who have at least one academic year to complete their program.

(3) Nominations onto the Interim Management Committee shall be submitted by Senate members to the leadership of Senate.

(4) The Senate shall form a panel with an odd number of persons chaired by the Deputy Speaker of Senate to vet the nominees and decisions by the panel shall be by vote counting.

(5) Recommendations from the panel shall be subject to the approval of the Senate.

(6) Elections and handing over shall be held within 30 days upon normalcy of the emergency situation in the first semester of the academic year.

(7) If the emergency situation such as force majeure and other related matters persists making it impossible to hold elections till

the end of the first semester, elections shall not be held for that particular academic year batch.

(8) Subject to clause (6), the Interim Management Committee shall seek extension from the Interim Senate and their mandate shall either be renewed or new appointments shall be made to govern the affairs of GRASAG-UG for the rest of that particular academic year.

25. Interim Senate

1) In emergency situations such as force majeure and other related matters, where it is humanly impossible to hold elections in the particular academic year, there shall be an Interim Senate with a Speaker, Deputy Speaker and Clerk-to-Senate.

2) The Speaker, Deputy Speaker and Clerk-to-Senate of Interim Senate shall be nominated and approved by the Senate.

a) The outgoing senate led by the Speaker of senate in a special sitting shall take nominations and approve same amongst senators to positions of Interim Speaker of senate, deputy speaker of senate and Clerk-to-senate

(3) Interim Senate members shall be continuing students who were members of Senate before the end of the academic year.

(4) Interim Senate members shall assume duty from the beginning of the new academic year until elections are held.

(5) The Interim Senate which comes to force in times of emergency situations such as force majeure and other related matters, shall assume the powers of the Senate until elections are held but the quorum shall be discretionary.

26. Interim Judicial Committee

1) In emergency situations such as force majeure and other related matters, there shall be a three-member interim judicial committee nominated and approved by the Senate in a special sitting.

a) Members of the Interim Judicial Committee shall be continuing students who have at least one academic year to complete their program.

b) The Interim judicial committee which comes to force in times of emergency situations such as force majeure and other related matters, shall assume the powers of the judicial committee and perform its functions.

27. Interim Electoral commission

(1) In emergency situations such as force majeure and other related matters, an interim Electoral Commission shall be appointed by Interim Management Committee subject to the approval of the Interim Senate.

(2) The Interim Electoral Commission shall assume the powers of the Electoral Commission and continue the electoral process started by the former Electoral Commission.

CHAPTER NINE

FINANCE

28. GRASAG – UG ACCOUNT

(1) GRASAG – UG shall maintain a current and Saving Accounts with a Bank(s) that is/are networked nationally and with a branch on the University of Ghana, Legon main campus.

(2) Ninety-five percent (95%) and five percent (5%) of all monies collected on behalf of GRASAG – UG shall be paid in the Current and Savings Accounts respectively within forty-eight (48) hours upon receipt of the said monies before disbursement.

(3) The President, Secretary and Treasurer shall be signatories to the GRASAG – UG Accounts, and the President together with any of the two (2) officers shall sign for the purpose of withdrawals.

(4) All monies saved in the GRASAG – UG Savings Account shall on be withdrawn with the approval of the Senate.

29. INCOME

(1) The funds of GRASAG – UG shall include;

- a) Annual membership dues,
- b) Fund raising,
- c) Donations,
- d) Any other lawful source of cash contribution.

(2) Any Committee/Commission of GRASAG – UG shall have the power to raise funds for the effective performance of its function(s).

(3) Any such Committee/Commission shall, within seventy-two (72) hours of raising or receiving any revenue on behalf of or in trust of GRASAG – UG, channel the money through the Treasurer of GRASAG – UG into the GRASAG – UG Bank Account.

30. EXPENDITURE

(1) The expenditure of GRASAG – UG shall include the following:

- a) Administrative expenses
- b) Honorarium and/or per diem of members of GRASAG – UG or Executive Council, Senate, Legal Advisor, Committee and Commissions who work for and on behalf of GRASAG – UG.

c) Cost of Projects duly approved by Senate.

d) Organization of Senate, Executive Council and Committee/Commission meetings.

e) Dues paid to the National Secretariat.

(2) Where it becomes exclusively necessary, in the interest of graduate students, that any member(s) of GRASAG – UG or any member(s) of the Executive Council remain in residence during vacation(s), the cost of T&T, vacation residence fees and two meals per day during the vacations shall be borne out of GRASAG – UG funds.

CHAPTER TEN

MISCELLANEOUS

31. HONORARIUM

(1) Certificates of Honour or awards shall be presented to members of the Executive Council, members of the Senate and members of Committees/Commissions of GRASAG – UG upon successful completion of their tenure of office at a handing over ceremony at a public gathering of graduate students.

(2) The Senate shall decide on the emoluments to be given to deserving members of the Executive Council.

32. AMENDMENTS

(1) There shall be no entrenched provisions of this Constitution.

(2) Subject to the provisions of this Constitution, the Senate may amend or cause to be amended, in part or in whole, any provisions of this Constitution.

(3) Any member(s) may propose an amendment of the Constitution by writing to the Chairperson of the Judicial Committee. Such a proposal shall be countersigned by at least one hundred and fifty (150) members of GRASAG – UG in good standing from at least ten (10) different departments, schools and colleges.

(4) The Judicial Committee shall upon receipt of the proposed amendment, sit and make recommendations to the Senate.

(5) The Senate shall at a special session, upon receipt of the recommendations of the Judicial Committee, debate and adopt or reject it by a resolution of not less than two thirds (2/3) of all Senate members.

(6) Any new amendments shall come into force within twenty-four (24) hours of promulgation.

(7) Where it is a complete review of this Constitution, a referendum to that effect shall be conducted after the review.

33. HANDING OVER

(1) The outgoing members of the Executive Council shall hand over to the incoming officers at a gathering of graduate students.

(2) The incoming members of the Executive Council shall be sworn-in before taking office.

(3) The properties of the GRASAG – UG so handed over shall include a handing over note prepared and signed by the outgoing members of the Executive Council.

34. TRANSITIONAL PROVISIONS

(1) The Constitution of GRASAG – UG 2011 as amended is hereby reviewed upon coming into force of this Constitution.

(2) Notwithstanding the review under clause (1) of this Article, any provision of the GRASAG-UG Constitution 2011 as amended in existence or in force immediately before coming into force of this review Constitution shall, subject to its consistence with this Constitution, continue to be in force until revoked, altered, cancelled or expires.

Review of 2011 GRASAG-UG Constitution dated this 20th day of January in the year of our Lord Two Thousand and Twenty two. (20/01/2022)

Signed:

Adofo Yaw Kwakye – Chairman

(Chairman, Constitution Review Committee)

CONSTITUTION REVIEW COMMITTEE MEMBERS

1. Adofo Yaw Kwakye – **Chairman**

2. Nurudeen Hussein – **Secretary**

3. Ibrahim Halidu - Member
4. Teddy Foday-Musa - Member
5. Seth Barbie Enning – Member
6. Sylvia Salama Opoku – Member
7. Chris Atadika - Member

**GRASAG – UG EXECUTIVE UNDER WHOSE TENURE
THE CONSTITUTION WAS REVIEWED.**

1. Christiana Adu – **President**
2. Denni Frimpong - Vice President
3. Betty N-K Danquah – General Secretary
4. Abdul Hakeem Mohammed- Organizing Secretary
5. Theophilus Joojo Abedu – Treasurer
6. Nancy Agbenmenya - Women’s Organizer

**GRASAG – UG SENATE LEADERSHIP UNDER WHOSE TENURE
THE CONSTITUTION WAS REVIEWED**

- | | | |
|-------------------------|---|----------------|
| 1. Nicodemus N.B.D Dery | - | Speaker |
| 2. Bright Kwadwo Bour | - | Deputy Speaker |

3. Jerusha Biyaa Tabiri - Clerk/Senate Secretary

Appendix

OATHS OF GRASAG – UG

The Executive Council Oath of Office

I _____ (Name) _____ having been elected to the high office of ____ (Portfolio) ____ of GRASAG – UG do hereby (in the name of Allah / Almighty God swear) (solemnly affirm) that I will be faithful and true to GRASAG – LEGON; that I shall strive at all times to preserve, protect and defend the Constitution of GRASAG – UG and I hereby dedicate myself wholly, without fear or favour to the service and welfare of GRASAG– UG.

I further solemnly affirm that I will conform to the principle of strict accountability; financially and otherwise and that should I at any

time break this Oath of Office I shall submit myself to the dictates of the GRASAG – UG Constitution and suffer the penalty thereof.

(SO HELP ME GOD).

To be administered by the Chairperson of the Judicial Committee before graduate students during the handing over ceremony.

The General Oath of Office

I _____ (Name) _____ having been elected/appointed as _____ (Portfolio) _____ do hereby (in the name of Allah/Almighty God swear) (solemnly affirm) that I will at all times faithfully and truly serve GRASAG – UG, that I will support and uphold the principle of accountability; financially and otherwise and seek the welfare of GRASAG –UG.

I further solemnly affirm that should I at any time break this Oath of Office, I shall submit myself to the dictates of the GRASAG – UG Constitution and suffer the penalty thereof.

(SO HELP ME GOD).

To be administered by the Chairperson of the Judicial Committee.

The Judicial Oath

I _____ (Name) _____ having been appointed as the Chairperson/member of the Judicial Committee of GRASAG – UG do hereby (in the name of Allah / Almighty God swear) (solemnly affirm) that I will interpret the GRASAG – UG Constitution without fear or favour, to defend and uphold the Constitution and to adjudicate on all matters that shall be brought before the Judicial Committee without affection, ill-will or personal interest.

I further solemnly affirm that I shall not be found wanting in the discharge of my responsibilities as a member of GRASAG – UG Judicial Committee nor place myself in such a position as to frustrate the efficient function of the Judicial Committee of GRASAG –UG.

(SO HELP ME GOD).

To be administered by the outgoing Chairperson of the Judicial Committee.

